

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/B/156

02 May, 2025

VACANCY ANNOUNCEMENT

On behalf of Geological Survey of Tanzania (GST) Public Service Recruitment Secretariat (PSRS) invites dynamic and suitable qualified Tanzanians to fill **six (6)** vacant posts as mentioned below;

The Geological Survey of Tanzania (GST) is a Scientific Department under the Tanzanian government. The scientists of the GST investigate the landscape of Tanzania, as well as its natural resources and potential hazards. The work of the organization is interdisciplinary and includes biology, geography, geology, and hydrology. The GST is a fact-finding scientific group without that works with the Ministry of Minerals. In 1925 the agency was established under the British colonial government.

1.1 ASSISTANT TECHNICIAN (MINERAL LABORATORY) – 6 POSTS.

1.1.1 DUTIES AND RESPONSIBILITIES

- i. Assisting in the preparation of reagents and apparatus for analytical works;
- ii. Assisting in the reception of samples from geology department, small scale miners and mining companies;
- iii. Assisting in conducting fire assay, base metals, major and trace elements analysis and water analysis;
- iv. Assisting in preparing samples for chemical analysis;
- v. Assisting in preparing samples for petrography, mineral processing and mineralogical studies; and
- vi. Performing any other official duties assigned by his immediate Supervisor.

1.1.2 QUALIFICATION AND EXPERIENCE

Holder of form IV/VI certificate and Trade Test Grade II/Level II or Certificate or Technicians Certificate in Mineral Laboratory from recognized institution.

1.1.3 SALARY SCALE – GSTS 2.

GENERAL CONDITIONS:

- i. All applicants must be Citizens of Tanzania with an age not above 45 years except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers.
- iv. Applicants should apply on the strength of the information given in this advertisement.
- v. Applicants must attach their certified copies of the following certificates.
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates.
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts.
 - Form IV and Form VI National Examination Certificates.
 - Professional Registration and Training Certificates from respective
 - Registration or Regulatory Bodies, (where applicable).
 - Birth certificate.
- vi. Attaching copies of the following certificates is strictly not accepted: -
 - Form IV and form VI results slips.
 - Testimonials and all Partial transcripts.
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal.
- viii. An applicant who is retired from the Public Service for whatever reason should not apply.
- ix. An applicant should indicate three reputable referees with their reliable contacts
- x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania

(NECTA).

- xii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE).
- xiii. A signed application letter should be written either in Swahili or English and
- xiv. Addressed to Secretary, Presidents Office, and Public Service Recruitment Secretariat P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.
- xiii. Deadline for application is **14th May, 2025**;
- xiv. Only shortlisted candidates will be informed on a date for interview and;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click '[Recruitment Portal](#)')*

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**